

Approved X
Disapproved

Action Item 3

REVISED WORKFORCE POLICY P123 PLANNING REGION IDENTIFICATION AND REQUIREMENTS

Consistent with the Workforce Innovation and Opportunity Act (WIOA) and 20 CFR 679.500(c), the Governor must establish and disseminate to Local Workforce Development Boards (LWDBs) and regional planning areas a policy for the submission of local and regional plans. The policy must set a deadline for the submission of the regional and local plans that accounts for the activities required in plan development outlined in 20 CFR 679.510 and 20 CFR 679.550.

In 2023, the SWDB approved CareerSource Florida Workforce Policy G12 – Regional Planning Areas which described the SWDB’s strategy for identifying planning regions. This policy was operationalized by Workforce Policy P123 – Regional Planning Area Identification and Requirements. CareerSource Florida and the Florida Department of Commerce (FloridaCommerce) reviewed these policies for effectiveness and efficiency and determined they should be revised as a single workforce policy.

Revised Workforce Policy P123 requires every LWDB to be part of a Planning Region assigned by the Governor in consultation with LWDBs and Chief Local Elected Officials (CLEOs), consistent with federal law. The leaner policy aims to align workforce strategies with shared labor markets and regional economic development goals to increase alignment in the state’s workforce system and reduce costs. It focuses on consistent services for jobseekers and businesses, addressing shared labor shortages and skills gaps, expanding earn-and-learn options, and reducing administrative costs through collaboration. The policy sets minimum criteria and deliverables: each Planning Region must include at least two contiguous Florida LWDBs, show shared labor market and economic characteristics, and have LWDBs and CLEOs jointly submit regional plans and cooperative service delivery agreements that standardize processes, coordinate training and supportive services, support sector strategies, share resources and data, and update plans at the two-year point after public comment and state review.

The revised policy eliminates outdated and unnecessary procedures and processes. Additions to the policy include stronger statewide requirements, clearer objectives and measurable outcomes, and more detailed planning, agreement, review, and mid-cycle modification requirements, plus clearer implementation oversight by FloridaCommerce with CareerSource Florida.

This policy was sent to all 21 LWDBs for consultation from April 10 – April 27, 2026. CareerSource Florida received 12 comments from 5 LWDBs. A thorough review of the comments was conducted by CareerSource Florida and FloridaCommerce. Approximately 84% of the feedback received was incorporated into the policy or used to inform technical assistance and guidance.

This policy applies to CareerSource Florida, FloridaCommerce, all 21 LWDBs and all planning regions.

FOR CONSIDERATION

- **Approve the recommended revisions to this workforce policy.**

[LWDB Consultation P123 Planning Region Identification and Requirements](#)