

Action Item 4

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Disapproved _____

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REVISIONS TO CAREERSOURCE FLORIDA WORKFORCE POLICY G103 PERFORMANCE REQUIREMENTS FOR LOCAL WORKFORCE DEVELOPMENT BOARDS

Consistent with state and federal requirements, CareerSource Florida and FloridaCommerce reviewed CareerSource Florida Workforce Policy G103 – Performance Requirements for Local Workforce Development Boards and determined revisions were needed.

This policy sets performance requirements for Local Workforce Development Boards (LWDBs) under the Workforce Innovation and Opportunity Act (WIOA) and in alignment with state law. LWDBs must meet negotiated local levels of performance based on WIOA §116(b)(3)(A), adjusted using a statistical adjustment model. Revisions identify performance, consistent with federal guidance, which must be measured through WIOA primary indicators. Consistent with [Training and Employment Guidance Letter 11-19, Change 2](#), LWDBs who fail to meet adjusted local levels of performance for a single year must be provided with required technical assistance, including a Performance Improvement Plan. To support excellence across the state’s workforce system, and to provide LWDBs with clear guidance and support prior to required technical assistance, the system of performance and compliance monitoring has been integrated into this process.

Consistent with [Training and Employment Guidance Letter 23-19, Change 3](#), this policy also establishes Data Validation Requirements to ensure LWDBs comply with U.S. Department of Labor (DOL) data accuracy, reliability, and integrity standards for WIOA core and non-core programs. These requirements implement guidance for validating required performance data submitted by grant recipients of U.S. Department of Labor Workforce Programs and apply to all DOL funded programs operated or overseen by LWDBs.

LWDBs must maintain local operating procedures compliant with WIOA, 20 CFR, and Chapter 445, Florida Statutes, ensuring accurate reporting and accountability consistent with the activities described in this policy. Performance measures include those designed to gauge the effectiveness of LWDB services to individuals with barriers to employment and employer engagement. These requirements aim to guarantee high-

quality workforce services and continuous improvement across Florida's workforce system.

CareerSource Florida and FloridaCommerce worked with LWDBs to refine policy goals, establish measurable outcomes, and build systems to implement and monitor progress. This policy was sent to all 21 LWDBs for consultation from April 10 – April 27, 2026, CareerSource Florida received 11 comments from 3 LWDBs. A thorough review of the comments was conducted by CareerSource Florida and FloridaCommerce. Approximately 82% of the feedback received was incorporated into the policy or used to inform the development of technical assistance and guidance.

This policy applies to CareerSource Florida, FloridaCommerce, all 21 LWDBs and all planning regions.

FOR CONSIDERATION

- **Approve the recommended revisions to this policy.**

[LWDB Consultation G103 Performance Requirements for LWDBs](#)