



Start Date: 07/30/2025
Contract End Date: 07-31-2026
Purchase Order #: PO1550

PURCHASE ORDER CONTRACT

SHI International Corp.
P.O. Box 952121
Dallas, TX75395-2121
Shaina Chichilla
1-800-543-0432
shaina_chichilla@shi.com

Bill To CareerSource Florida, Inc.
PO Box 13179
Tallahassee, FL 32317
Send invoice to Violet Sharpe,
Manager
accountspayable@careersourceflorida.com
ida.com
Phone 850-846-6375

Ship To CareerSource Florida, Inc.
2308 Killearn Center Blvd
Suite 101
Tallahassee, FL 32309

Compliance with federal regulations: All contracts involving federal funds will contain certain contractual provisions required by applicable sections 2 CFR Part 200 Appendix II to Part 200, OMB Uniform Guidance for Federal Financial Assistance and are included in this contract by reference herein. For purchases \$10,000 or more, this full purchase order contract is inclusive of an addendum of notices, certifications, and assurances - Attachment to Purchase Order Contract. Funding for this Purchase Order Contract is fully supported by the U.S. Departments of Labor, Health and Human Services, and Agriculture as part of awards to this contractor totaling the amount indicated above.

Performance Standards and Responsibilities

CSF performance standards and responsibilities: ensure deliverables and contract terms/conditions met and issue payment.
Contractor performance/responsibility: deliver goods/services as outlined.

Shipping Method	Payment Terms	Reference
	REGULAR PAYMENT-check or direct deposit	Microsoft Suite, 8/1/2025 - 7/31/2026, Requested by: Nathan Roberts

Memo	Qty	UOM	Unit Price	Line Total
8/1/2025-7/31/2026 M365 Copilot Sub Add-on. Contract manager for CareerSource Florida is Nathan Roberts, 2308 Killearn Center Blvd. Suite 101, Tallahassee, Florida 32309, nroberts@careersourceflorida.com. Contract manager for SHI: Larry Mueller, larry_mueller@shi.com, 290 Davidson Ave, Somerset, NJ 08873, (888) 744-4084.	25	Each	373.06	\$9,326.50
8/1/2025-7/31/2026 M365 E5 FUSL No Teams Sub Per User. Contract manager for CareerSource Florida is Nathan Roberts, 2308 Killearn Center Blvd. Suite 101, Tallahassee, Florida 32309, nroberts@careersourceflorida.com. Contract manager for SHI: Larry Mueller, larry_mueller@shi.com, 290 Davidson Ave, Somerset, NJ 08873, (888) 744-4084.	32	Each	599.13	\$19,172.16
8/1/2025-7/31/2026 Phone Resource Account Sub Phone System Virtual User. Contract manager for CareerSource Florida is Nathan Roberts, 2308 Killearn Center Blvd. Suite 101, Tallahassee, Florida 32309, nroberts@careersourceflorida.com. Contract manager for SHI: Larry Mueller, larry_mueller@shi.com, 290 Davidson Ave, Somerset, NJ 08873, (888) 744-4084.	10	Each	0.00	\$0.00
8/1/2025-7/31/2026 Planner & Project P3 Sub Per User. Contract manager for CareerSource Florida is Nathan Roberts, 2308 Killearn Center Blvd. Suite 101, Tallahassee, Florida 32309, nroberts@careersourceflorida.com. Contract manager for SHI: Larry Mueller, larry_mueller@shi.com, 290 Davidson Ave, Somerset, NJ 08873, (888) 744-4084.	1	Each	279.05	\$279.05
8/1/2025-7/31/2026 Teams Domestic Calling Plan Sub Per User. Contract manager for CareerSource Florida is Nathan Roberts, 2308 Killearn Center Blvd. Suite 101, Tallahassee, Florida 32309, nroberts@careersourceflorida.com. Contract manager for SHI: Larry Mueller, larry_mueller@shi.com, 290 Davidson Ave, Somerset, NJ 08873, (888) 744-4084.	32	Each	84.48	\$2,703.36
8/1/2025-7/31/2026 Teams Enterprise Sub Per User.	32	Each	65.28	\$2,088.96

Contract manager for CareerSource Florida is Nathan Roberts, 2308 Killearn Center Blvd. Suite 101, Tallahassee, Florida 32309, nroberts@careersourceflorida.com. Contract manager for SHI: Larry Mueller, larry_mueller@shi.com, 290 Davidson Ave, Somerset, NJ 08873, (888) 744-4084.				
8/1/2025-7/31/2026 Teams Premium Sub Per User. Contract manager for CareerSource Florida is Nathan Roberts, 2308 Killearn Center Blvd. Suite 101, Tallahassee, Florida 32309, nroberts@careersourceflorida.com. Contract manager for SHI: Larry Mueller, larry_mueller@shi.com, 290 Davidson Ave, Somerset, NJ 08873, (888) 744-4084.	25	Each	120.00	\$3,000.00
			Subtotal	\$36,570.03
			Total	\$36,570.03