



Start Date: 09/16/2025
Contract End Date: 06-30-2026
Purchase Order #: PO1564

PURCHASE ORDER CONTRACT

Cherry Bekaert LLP
200 South 10th Street
Richmond, VA23219
Brian Liffick
321-430-7418
BLiffick@cbh.com

Bill To CareerSource Florida, Inc.
PO Box 13179
Tallahassee, FL 32317
Send invoice to Violet Sharpe,
Manager
accounts payable@careersourceflorida.com
ida.com
Phone 850-846-6375

Ship To CareerSource Florida, Inc.
2308 Killearn Center Blvd
Suite 101
Tallahassee, FL 32309

Compliance with federal regulations: All contracts involving federal funds will contain certain contractual provisions required by applicable sections 2 CFR Part 200 Appendix II to Part 200, OMB Uniform Guidance for Federal Financial Assistance and are included in this contract by reference herein. For purchases \$10,000 or more, this full purchase order contract is inclusive of an addendum of notices, certifications, and assurances - Attachment to Purchase Order Contract. Funding for this Purchase Order Contract is fully supported by the U.S. Departments of Labor, Health and Human Services, and Agriculture as part of awards to this contractor totaling the amount indicated above.

Performance Standards and Responsibilities

CSF performance standards and responsibilities: ensure deliverables and contract terms/conditions met and issue payment.
Contractor performance/responsibility: deliver goods/services as outlined.

Shipping Method	Payment Terms	Reference
	ACH-Bank draft	Audit Services for FY 2025-2026. Requested by: Dana Davis

Memo	Qty	UOM	Unit Price	Line Total
7/1/25-6/30/26, 5% Technology Fee for Professional Services. Contract manager for CareerSource Florida: Dana Davis, 2308 Killearn Center Blvd, Suite 101 Tallahassee, FL 32309, ddavis@careersourceflorida.com ; Contract manager for Cherry Bekaert LLP: Brian Liffick, 300 South Orange Ave. Suite 1000 Orlando FL 32801, (321) 430-7418 bliffick@cbh.com	1	Each	2,453.75	\$2,453.75
7/1/25-6/30/26, Complete and deliver annual Audit Report to CSF no later than September 30th. Contract manager for CareerSource Florida: Dana Davis, 2308 Killearn Center Blvd, Suite 101 Tallahassee, FL 32309, ddavis@careersourceflorida.com ; Contract manager for Cherry Bekaert LLP: Brian Liffick, 300 South Orange Ave. Suite 1000 Orlando FL 32801, (321) 430-7418 bliffick@cbh.com	1	Each	6,500.00	\$6,500.00
7/1/25-6/30/26, Conduct annual audit no later than September 15th. Contract manager for CareerSource Florida: Dana Davis, 2308 Killearn Center Blvd, Suite 101 Tallahassee, FL 32309, ddavis@careersourceflorida.com ; Contract manager for Cherry Bekaert LLP: Brian Liffick, 300 South Orange Ave. Suite 1000 Orlando FL 32801, (321) 430-7418 bliffick@cbh.com	1	Each	5,000.00	\$5,000.00
7/1/25-6/30/26, FYE 6/30/25 fieldwork. Contract manager for CareerSource Florida: Dana Davis, 2308 Killearn Center Blvd, Suite 101 Tallahassee, FL 32309, ddavis@careersourceflorida.com ; Contract manager for Cherry Bekaert LLP: Brian Liffick, 300 South Orange Ave. Suite 1000 Orlando FL 32801, (321) 430-7418 bliffick@cbh.com	1	Each	25,000.00	\$25,000.00
7/1/25-6/30/26, Prepare a Management Letter for findings by September 30th. Contract manager for CareerSource Florida: Dana Davis, 2308 Killearn Center Blvd, Suite 101 Tallahassee, FL 32309, ddavis@careersourceflorida.com ; Contract manager for Cherry Bekaert LLP: Brian Liffick, 300 South Orange Ave. Suite 1000 Orlando FL 32801, (321) 430-7418 bliffick@cbh.com	1	Each	6,500.00	\$6,500.00

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7/1/25-6/30/26, Present final audit findings no later than December 31st. Contract manager for CareerSource Florida: Dana Davis, 2308 Killearn Center Blvd. Suite 101 Tallahassee, FL 32309, ddavis@careersourceflorida.com; Contract manager for Cherry Bekaert LLP: Brian Liffick, 300 South Orange Ave. Suite 1000 Orlando FL 32801, (321) 430-7418 bliffick@cbh.com	1	Each	6,075.00	\$6,075.00
			Subtotal	\$51,528.75
			Total	\$51,528.75