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Action Item 4

CAREERSOURCE FLORIDA ADMINISTRATIVE POLICY LOCAL TARGETED OCCUPATIONS LIST REQUIREMENTS

The CareerSource Florida Board of Directors equips local workforce development boards (LWDBs) and local workforce development regions with policy guidance and resources to support businesses and job seekers on a journey toward economic empowerment. CareerSource Florida, the Governor's designated organization responsible for workforce policy and development, designs, implements, and invests in strategies that foster collaboration and cooperation among workforce, education, and industry partners to help Floridians enter, remain, and succeed in the workforce. These strategies help Floridians and Florida businesses and advance the development of the state's business climate.

In November 2013, the CareerSource Florida Board of Directors approved a Local Targeted Occupations List (TOL) process and transferred the identification and selection of occupations relevant to local areas. In 2014, the Florida Department of Commerce adopted Administrative Policy 82 – Local TOL Requirements to describe the TOL requirements and process to promote greater strategic business and industry involvement in resource allocation, target training funds for workers needing improved employment and earning opportunities, and to better and more expeditiously serve employers in industry sectors lacking skilled workers. The TOL is required to develop strategies to target high-growth and emerging occupations that are critical to the local economy. With occupations identified and listed for their area, LWDBs can direct training resources for occupations in demand to assist job seekers, as well as local area workers seeking better employment and higher-earning opportunities.

This policy allows TOLs to be compiled by each local board for its local area. The TOL process enhances collaboration between each local board, local regions, and business and education stakeholders, resulting in a skilled workforce responsive to industry talent needs.

Administrative Policy 82 is updated to reflect changes to Florida Statutes and references to labor market demand information provided by the Labor Market Statistics Center within the Florida Department of Commerce and the Labor Market Estimating Conference. References are removed to Department of Economic Opportunity Final Guidance: FG OSPA-82 and non-essential historical information.

This single policy is designed to replace CareerSource Florida Strategic Policy 2013.11.07.A.1 – Local Area Targeted Occupations List Process and CareerSource Florida Administrative Policy 92 – Local Targeted Occupations List Requirements.

FOR CONSIDERATION

- **Approve sunseting CareerSource Florida Strategic Policy 2013.11.07.A.1 – Local Area Targeted Occupations List Process and revisions to CareerSource Florida Administrative Policy 82 – Local Targeted Occupations List Requirements.**