

Approved _____ X _____
Disapproved _____

Action Item 2

REVISIONS TO CAREERSOURCE FLORIDA POLICY G1: STATE WORKFORCE DEVELOPMENT BOARD ROLES AND RESPONSIBILITIES

The primary responsibilities of the State Workforce Development Board (SWDB) are set forth in [s. 445.004\(6\)\(a\)-\(i\), F.S.](#), [20 CFR 679.100](#) and [679.130](#). The SWDB is responsible for assisting the state in aligning and enhancing the capacity and performance of the workforce development system and achieving the state's strategic and operational vision and goals as outlined in the state's approved WIOA Plan.

CareerSource Florida Policy G1 – State Workforce Development Board Roles and Responsibilities (formerly Strategic Policy 2020.06.04.A.2) (2021) defined the SWDB's roles in Florida's workforce development system, ensuring alignment with strategic partners in investment, education, and economic development under federal and state guidelines. This policy is revised to better align with WIOA, the Code of Federal Regulations, and Florida Law. Revisions to the policy include clarifying the SWDB's role in the CareerSource Florida network comprised of the SWDB, the Florida Department of Commerce (FloridaCommerce), Florida's local workforce development boards (LWDBs), chief local elected officials, and local career centers.

The revised State Workforce Development Board Roles and Responsibilities Policy describes how the SWDB fulfills the following critical roles:

1. **Communicate the Vision** and goals for the state's workforce development system through its work on the State's WIOA plan, workforce policies, technical assistance, and strategic investments.
2. **Keep Florida's Workforce System Accountable** through its focus on data-driven decision making and partnership in workforce monitoring and accountability efforts.
3. **Leverage Strategic Partnerships** to cultivate local, regional, and state capacity building that increases economic opportunity.

The policy describes the role of SWDB leadership, the Credentials Review Committee (created pursuant to Section 445.004(4), F.S.), and the Florida Workforce Training Institute. This policy specifies what policies, contract templates, plans, and other items the SWDB must review, approve, or consider.

FOR CONSIDERATION

- **Approve revisions to CareerSource Florida Policy G1: State Workforce Development Board Roles and Responsibilities.**

Attachments:

- State Workforce Development Board Roles and Responsibilities Policy Development Tracker