

Action Item 1

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CAREERSOURCE FLORIDA WORKFORCE POLICY 091 LOCAL WORKFORCE DEVELOPMENT BOARD COMPOSITION AND CERTIFICATION

The Workforce Innovation and Opportunity Act (WIOA) is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy. WIOA, Section 116, Performance Accountability System describes performance accountability measures that apply across the WIOA core programs in achieving positive outcomes for individuals served by those programs. CareerSource Florida, the Governor's designated organization, is responsible for developing workforce policy. CareerSource Florida collaborates with the Florida Department of Commerce to provide strategic and administrative guidance to local workforce development boards (LWDBs).

To comply with WIOA and Florida Law, CareerSource Florida and FloridaCommerce developed [Administrative Policy 091 – Local Workforce Development Board Composition and Certification](#) to provide LWDBs with requirements for LWDB membership composition under WIOA and Chapter 445, Florida Statutes, and the process for certification of LWDBs.

The Policy Development Workgroup including CareerSource Florida and their Workforce Program Development Staff, FloridaCommerce and their Bureau of One-Stop and Program Support, and executive directors from local workforce development boards convened to discuss policies and to make recommendations for revisions.

Workforce Policy 091 – Local Workforce Development Board Composition and Certification is updated to identify specific key program objectives that:

- Establish requirements for LWDB composition.
- Ensure local design and local control of workforce service delivery and targeted activities within a representative governing body for the local area.
- Ensure LWDBs represent the specific needs of counties, municipalities, educational institutions, and businesses in the LWDB and Local Workforce Development Regions' geographical area while being consistent with the statewide four-year plan.
- Provide flexibility for LWDB to adapt to economic indicators and local workforce needs.

- Ensure certification of all local workforce development boards every two years.

Compliance with this policy is evaluated consistent with WIOA Sections 106-107 and Chapter 445, Florida Statutes.

Revisions to policy reflect updates to federal guidance, state law and Workforce System Transformation recommended by the CareerSource Florida Board of Directors and approved by the Governor.

FOR CONSIDERATION

- **Approve revised Workforce Policy 091 – Local Workforce Development Board Composition and Certification.**