



Start Date: 09/30/2021  
 Contract End Date: 09-29-2022  
 Purchase Order #: PO1000

## PURCHASE ORDER CONTRACT

UNITED STATES POSTAL SERVICE  
 2355 CENTERVILLE ROAD  
 TALLAHASSEE, FL32308

850-385-2835  
 cynthia.c.davis@usps.gov

Bill To CareerSource Florida, Inc.  
 PO Box 13179  
 Tallahassee,FL 32317  
 Send invoice to Violet Sharpe,  
 Manager  
[accountspayable@careersourceflorida.com](mailto:accountspayable@careersourceflorida.com)  
[ida.com](http://ida.com)  
 Phone 850-846-6375

Ship To CareerSource Florida, Inc.  
 2308 Killearn Center Blvd  
 Suite 101  
 Tallahassee,FL 32309

**Compliance with federal regulations:** All contracts involving federal funds will contain certain contractual provisions required by applicable sections 2 CFR Part 200 Appendix II to Part 200, OMB Uniform Guidance for Federal Financial Assistance and are included in this contract by reference herein. For purchases \$10,000 or more, this full purchase order contract is inclusive of an addendum of notices, certifications, and assurances - Attachment to Purchase Order Contract. Funding for this Purchase Order Contract is fully supported by the U.S. Departments of Labor, Health and Human Services, and Agriculture as part of awards to this contractor totaling the amount indicated above.

**Performance Standards and Responsibilities**

CSF performance standards and responsibilities: ensure deliverables and contract terms/conditions met and issue payment.  
 Contractor performance/responsibility: deliver goods/services as outlined.

<i>Shipping Method</i>	<i>Payment Terms</i>	<i>Reference</i>
	REGULAR PAYMENT-check or direct deposit	PO Box 9/30/2021-9/29/2022, Requested by: Violet Sharpe

<i>Memo</i>	<i>Qty</i>	<i>UOM</i>	<i>Unit Price</i>	<i>Line Total</i>
Post Office Box for CareerSource Florida, 9/30/2020-9/29/2021 Contract manager for CareerSource Florida: Violet Sharpe, PO Box 13179, Tallahassee, Florida 32317, vsharpe@careersourceflorida.com Contract manager for USPS: Cynthia Davis, 2355 Centerville Rd., Tallahassee, Florida 32308, cynthia.c.davis@usps.gov.	1	Each	388.00	\$388.00
			<b>SUBTOTAL</b>	<b>\$388.00</b>
			<b>TOTAL</b>	<b>\$388.00</b>