

**Action Item 1**

Approved  \_\_\_\_\_  
Disapproved  \_\_\_\_\_

## **Action Item 1**

### **CAREERSOURCE FLORIDA STRATEGIC POLICY – POLICYMAKING AUTHORITY AND DELEGATION**

As the principal workforce policy organization for the state of Florida, CareerSource Florida, the state workforce development board, is responsible for providing policy direction to ensure workforce programs are aligned to federal, state, and local workforce development priorities. The CareerSource Florida Board of Directors, the CareerSource Florida professional team and the Department of Economic Opportunity developed a comprehensive policy development framework designed to support the vision, mission, values, strategies and operation of the state's workforce development system. The CareerSource Florida Policy Development Framework defines best practices for joint development and implementation of strategic and administrative policies and defines documents that serve as alternatives to formal policies.

The CareerSource Florida Policymaking Authority and Delegation Strategic Policy distinguishes between strategic and administrative policies and delegates different policymaking decisions to various entities including the CareerSource Florida professional team and CareerSource Florida's administrative entity, the Department of Economic Opportunity.

All CareerSource Florida strategic policies are presented to the state workforce development board to be considered for approval.

CareerSource Florida administrative policies and operational guidance include business rules, requirements, processes and responsibilities that expand, explain or specify federal and state legislative policy and board-approved strategic policy. These policies are developed by the Department of Economic Opportunity Bureau of One Stop and Program Support in consultation with the CareerSource Florida professional team using best practices from the Policy Development Framework. Administrative policies and operational guidance are reviewed by the CareerSource Florida professional team, which determines if these policies require approval by the state workforce development board.

The CareerSource Florida professional team notifies the state workforce development board of all strategic and administrative policies issued.

## **FOR CONSIDERATION**

- **Approve CareerSource Florida Policymaking Authority and Delegation Strategic Policy directing the CareerSource Florida professional team to present all strategic policies to the CareerSource Florida Board of Directors to be considered for approval.**
- **Approve CareerSource Florida Policymaking Authority and Delegation Strategic Policy delegating authority to the CareerSource Florida professional team, in consultation with the Department of Economic Opportunity, to use its discretion in determining how to issue administrative policies and guidance.**
- **Adopt the CareerSource Florida Policy Development Framework and authorize the CareerSource Florida professional team, in consultation with the Department of Economic Opportunity, to update and revise the Framework as necessary to ensure its effectiveness in managing organizational performance.**