



Start Date: 03/25/2021  
 Contract End Date: 03-25-2021  
 Purchase Order #: PO0899

## PURCHASE ORDER CONTRACT

INTERNATIONAL ECONOMIC  
 DEVELOPMENT COUNCIL (IEDC)  
 PO BOX 759219  
 BALTIMORE, MD21275-9219  
 Cherrika Gordon  
 202-942-9463  
 cgordon@iedconline.org

Bill To CareerSource Florida, Inc.  
 PO Box 13179  
 Tallahassee,FL 32317  
 Send invoice to Violet Sharpe,  
 Manager  
[accountspayable@careersourceflorida.com](mailto:accountspayable@careersourceflorida.com)  
[ida.com](http://ida.com)  
 Phone 850-846-6375

Ship To CareerSource Florida, Inc.  
 2308 Killearn Center Blvd  
 Suite 101  
 Tallahassee,FL 32309

**Compliance with federal regulations:** All contracts involving federal funds will contain certain contractual provisions required by applicable sections 2 CFR Part 200 Appendix II to Part 200, OMB Uniform Guidance for Federal Financial Assistance and are included in this contract by reference herein. For purchases \$10,000 or more, this full purchase order contract is inclusive of an addendum of notices, certifications, and assurances - Attachment to Purchase Order Contract. Funding for this Purchase Order Contract is fully supported by the U.S. Departments of Labor, Health and Human Services, and Agriculture as part of awards to this contractor totaling the amount indicated above.

**Performance Standards and Responsibilities**

CSF performance standards and responsibilities: ensure deliverables and contract terms/conditions met and issue payment.  
 Contractor performance/responsibility: deliver goods/services as outlined.

Shipping Method	Payment Terms	Reference
	REGULAR PAYMENT-check or direct deposit	Executive Leadership Roundtable for Andra Cornelius, 3/25/2021, Requested by: Andra Cornelius

Memo	Qty	UOM	Unit Price	Line Total
March 25, 2021 Executive Leadership Roundtable for Andra Cornelius. Contract manager for CareerSource Florida: Andra Cornelius, PO Box 13179, Tallahassee, Florida 32312, <a href="mailto:acornelius@careersourceflorida.com">acornelius@careersourceflorida.com</a> . Contract manager for IEDC: Cherrika Gordon, PO Box 759219, Baltimore, MD 21275, <a href="mailto:cgordon@iedconline.org">cgordon@iedconline.org</a>	1	Each	130.00	\$130.00
			<b>SUBTOTAL</b>	<b>\$130.00</b>
			<b>TOTAL</b>	<b>\$130.00</b>