

CareerSource Florida  
Executive Committee Meeting  
April 9, 2019  
**Consent Item 2**  
Approved  \_\_\_\_\_  
Disapproved  \_\_\_\_\_

## **Consent Item 2**

### **OCTOBER 2018 EXECUTIVE COMMITTEE MEETING MINUTES**

In accordance with Article VII, Section 7.3, of the approved bylaws, the corporation is required to keep correct and complete books and records of account and shall keep minutes on the proceedings of the board of directors.

### **FOR CONSIDERATION**

**Approval of October 2018 Executive Committee Meeting Minutes, to include any modifications or changes noted by the board.**

#### **DRAFT MINUTES CAREERSOURCE FLORIDA**

**EXECUTIVE COMMITTEE MEETING**  
**October 22, 2018**

**CALL TO ORDER**

Chairman Kevin Doyle called the meeting of the CareerSource Florida Executive Committee to order at approximately 10:04 a.m. ET on October 22, 2018. He then asked for roll to be called.

**ROLL CALL**

A quorum was present with the following Executive Committee members in attendance:

Chairman Kevin Doyle  
Bob Campbell  
Steve Capehart  
Rose Conry  
Duane De Freese  
Rod Duckworth  
Arnie Girnun  
Elli Hurst

Brittany Birken and Tim Center were unable to attend.

**CHAIRMAN'S WELCOME & REMARKS**

Chairman Doyle thanked everyone for joining the call on such short notice.

Mr. Chairman stated that Hurricane Michael devastated Northwest Florida a week and a half ago and the CareerSource Florida professional team has visited the affected areas and delivered supplies. Chairman Doyle expressed that this is a critical recovery time for many businesses and residents of Northwest Florida.

Mr. Chairman asked that everyone on the call please identify themselves by name when speaking and when they are not speaking to place their phones on mute to eliminate background noise and audio feedback. He also noted that there will be an opportunity for public comment at the end of the meeting.

**PRESIDENT'S REPORT**

President Dennard thanked the board members for taking the time to join the call.

President Dennard stated that herself along with some of the CareerSource Florida professional team traveled through the most impacted areas last week delivering supplies, setting up mobile or temporary one stops, encouraging residents who needed help, and visiting with team members from across the state.

President noted the devastation in these areas is intense and it's across the board and she said that the network is providing a sense of hope and optimism to each other and to the residents of this area.

**Partner Updates**

President Dennard stated it takes partners from all sectors to aid in Hurricane Recovery. Board member, Mike Myhre and the Small Business Development Center Network was on the ground helping people and businesses as soon as the hurricane moved through his area. The small bridge loan emergency program was activated immediately, and the first loan has already been provided.

President Dennard stated many efforts are underway and we can always do more. There are federal resources provided to the state for recovery, our board can assist with needs that are longer term, and that is the reason for this call today. Actions today will help this network to continue to do what it does so well, even in the face of a historic disaster.

President Dennard stated that was the conclusion of her report and asked if there were any questions or comments. No comments were made.

## **ACTION ITEM**

Chairman Doyle explained the action item and noted the creation of the Hurricane Michael disaster Recovery Fund will allow the CareerSource Florida network to have additional resources to immediately deploy as needed.

Action Item: Approval of the Creation of CareerSource Florida Hurricane Michael Disaster Recovery Fund.

Chairman Doyle asked for a motion to approve the Action Item as presented.

**Motion:** Steve Capehart

**Second:** Arnie Girnun

Chairman Doyle opened the floor for discussion and corrections. Hearing none, Chairman Doyle opened the floor for public comment. Hearing none, he called for a vote. The motion passed. None were opposed.

## **OPEN DISCUSSION/ PUBLIC COMMENT**

Chairman Doyle asked if there were any comments or question from the public. No comments were made. Hearing none, he moved to his closing remarks.

## **CLOSING REMARKS**

Chairman Doyle thanked everyone for their time and participation and noted it was a very productive meeting.

## **UPCOMING MEETINGS**

- CareerSource Florida Board webinar, December 12.
- CareerSource Florida Board and Council meetings in Tallahassee on February 12-13, 2019.

## **BOARD SECRETARY CERTIFICATION**

In accordance with Article VII, Section 7.3, I hereby certify that these minutes reflect the proceedings by the Board of Directors of CareerSource Florida, have been reviewed by the Executive Committee, and approved or approved with modifications which have been incorporated herein.

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Michelle Dennard  
Board Secretary

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Date