

CareerSource Florida
Executive Committee Meeting
April 9, 2019
Consent Item 1
Approved _____
Disapproved _____

Consent Item 1

APRIL 2018 EXECUTIVE COMMITTEE MEETING MINUTES

In accordance with Article VII, Section 7.3, of the approved bylaws, the corporation is required to keep correct and complete books and records of account and shall keep minutes on the proceedings of the board of directors.

FOR CONSIDERATION

Consideration of the April 2018 Executive Committee Meeting Minutes, to include any modifications or changes noted by the board.

**DRAFT MINUTES
CAREERSOURCE FLORIDA
EXECUTIVE COMMITTEE MEETING
April 10, 2018**

CALL TO ORDER

Chairman Kevin Doyle called the meeting of the CareerSource Florida Executive Committee to order at approximately 10 a.m. ET on April 10, 2018, by welcoming all to the meeting. He then asked for roll to be called.

ROLL CALL

A quorum was present with the following Executive Committee members in attendance:

Chairman Kevin Doyle
Brittany Birken
Bob Campbell
Steve Capehart
Tim Center
Rod Duckworth
Arnie Girnun
Elli Hurst

Rose Conry and Duane De Freese were unable to attend.

CHAIRMAN'S WELCOME & REMARKS

Chairman Doyle asked everyone at the table to provide a brief introduction of themselves. Chairman Doyle also noted that Chancellor Rod Duckworth was a new member of the CareerSource Florida Executive Committee.

Chairman Doyle extended his appreciation to the CareerSource Florida 2018 sponsors:

- Gulf Power Company
- Caldwell Banker AI Group

Chairman Doyle recapped February board meeting (see Feb. 2018 board minutes [here](#)) and reviewed the agenda for the day.

CONSENT ITEM

Chairman Doyle stated the Consent Item: Consideration of the April 4, 2017, CareerSource Florida Executive Committee meeting minutes.

Chairman Doyle asked for a motion to approve the Consent Item as presented.

Motion: Bob Campbell

Second: Tim Center

Chairman Doyle opened the floor for discussion and corrections. Hearing none, Chairman Doyle opened the floor for public comment. Hearing none, he called for a vote. The motion passed. None were opposed. President Dennard will sign and annotate the meeting minutes for the official record.

PRESIDENT'S REPORT

Chairman Doyle invited CareerSource Florida President and CEO Michelle Dennard to present her report. President Dennard began her report with a review of the CareerSource Florida Corporate Goals.

2017-2018 Initiatives

President Dennard stated that the goal for the day was to provide a brief and direct format on how CareerSource Florida is working to accomplish the initiatives and what the outcomes are thus far.

President Dennard reminded the executive committee of the corporate goals:

1. Communicate the CareerSource Florida Network vision to enhance thought leadership, strategies and policies that strengthen excellence to Florida businesses, job seekers and workers.
2. Leverage strategic partnerships to cultivate local, regional and state capacity building that increases economic opportunity.
3. Emphasize data-driven decisions to keep Florida's workforce system accountable by encouraging performance achievement and boosting talent pipeline alignment.

Communicate the CareerSource Florida Network Vision

State Level Partnerships:

The Florida Chamber Foundation

- The Florida 2030 Project
- Prosperity Initiative
- Learners to Earners Workforce Summit
- Future of Florida Forum

Florida College System

- Rise to 55: Florida Educational Attainment Goal
- Local Workforce Development Board and State College Collaboration Best Practices

Skills Gap and Job Vacancy Survey:

Executive Committee members were provided a copy of the Skills Gap and Job Vacancy Survey Executive Summary in advance of the meeting. President Dennard assured the board that Florida has a strong workforce, but there where we can improve are soft skills or foundational skills. The Skills Gap and Job Vacancy Survey found that soft skills are twice as lacking as technical skills. This gap presents an opportunity for the CareerSource Florida Network to assist through prospective funding initiatives over the next year.

Leverage Strategic Partnerships

Sector Strategies:

- Phase I
 - 2015-2018 Sector Partnership National Emergency Grant – 7 million
 - 2016-2017 Sector Strategy Technical Assistance Workshops
 - May 2017 Board Recommendations for Next Steps
- Phase II
 - 2017-2018 Sector Strategy Implementation – 3.5M in state-level funds available to local workforce development boards
 - Sector Strategies video series
 - Sector Strategies Steering Committee
 - Draft state policy
 - Recommendations for one-stop framework guidelines
 - Two-Year Plan Updates
 - Sector Strategies
 - Career Pathways
 - Apprenticeships

Pathways to Prosperity:

- Enter
- Remain
- Advance

Keep Florida's Workforce System Accountable

Performance Funding Model:

- Joint effort between CareerSource Florida and the Florida Department of Economic Opportunity
- Five-year Workforce Innovation Fund grant from the U.S. Department of Labor – ends Oct. 1, 2019
- Analyzing lessons learned and best practices focused on customers

Looking Ahead: 2018-2019

President Dennard stated the next part of the meeting was to discuss new issues or lessons learned this year.

Communicate the CareerSource Florida Network Vision

Building Network Resiliency:

- Maximizing state set-aside

Workforce Innovation and Opportunity Act Unified Plan

- Increases access to education, training and employment
- Aligns workforce investment, education and economic development

- Improves quality labor market relevance of aligned efforts
- Promotes improvements in the structure and delivery of services
- Increases prosperity of workers and employers
- Reduces welfare dependency

Leverage Strategic Partnerships

Expanding Apprenticeships in Florida:

- Apprenticeship FLA Summit
- U.S. Department of Labor Grant Continuation Funding Award
- Apprenticeship Training Modules
- Expansion into other key sectors

Keep Florida's Workforce System Accountable

Gig Economy:

- Continues the conversation
- Modernizes the workforce system

Performance Measurement Training:

- Improves knowledge/skills aligned with the Workforce Innovation and Opportunity Act and Wagner-Peyser performance
- Blended high-level approach
- Data management

LOCAL WORKFORCE DEVELOPMENT BOARD PERSPECTIVES

Chairman Doyle introduced Executive Director of CareerSource Gulf Coast and President of the Florida Workforce Development Association, Kim Bodine. Ms. Bodine provided a brief update on behalf of the local workforce development boards.

SETTING PRIORITIES

President Dennard introduced Moore Agency Founder and CEO Karen Moore, the facilitator for the remaining part of the meeting. Ms. Moore asked everyone to break into groups. Each group was assigned a topic and asked to discuss at a high level. The group topics were sector strategies, skills gap, gig economy and building network resiliency.

OPEN DISCUSSION/PUBLIC COMMENT

Chairman Doyle asked if there were any comments or question from the public. No comments were made. Hearing none, he moved to his closing remarks.

CLOSING REMARKS

Chairman Doyle thanked the executive committee members for their participation. He reminded the committee that their insight and direction will be instrumental in shaping workforce development in Florida in the upcoming year and beyond. Chairman Doyle noted that with a new governor and many new legislators, 2019 will be an important year for the state of Florida.

UPCOMING MEETINGS

- **May 15-16, St. Augustine:** CareerSource Florida Council and Board Meetings
- **Sept. 24-28, Orlando:** CareerSource Florida Council and Board Meetings, coinciding with the Workforce Professional Development Summit and the Future of Florida Forum
- **Dec. 12, webinar:** CareerSource Florida Board of Directors Meeting

BOARD SECRETARY CERTIFICATION

In accordance with Article VII, Section 7.3, I hereby certify that these minutes reflect the proceedings by the Board of Directors of CareerSource Florida, have been reviewed by the Executive Committee and approved or approved with modifications which have been incorporated herein.

Michelle Dennard
Board Secretary

Date