



**CSF-BOD-06**

**Strategic Policy and Performance Council Charter**

<b>Title:</b>	<b>Strategic Policy and Performance Council Charter</b>
<b>Adopted:</b>	November 20, 2020
<b>Effective:</b>	01/27/2021

**I. PURPOSE AND SCOPE**

CareerSource Florida is the principal workforce policy organization for the state. The purpose of CareerSource Florida, Inc., is to design and implement strategies that help Floridians enter, remain in, and advance in the workplace, so that they may become more highly skilled and successful, which benefits these Floridians, Florida businesses, and the entire state, and fosters the development of the state’s business climate. CareerSource Florida has authority to create state employment, education and training policies that ensure programs prepare workers in response to present and future business and industry needs. Consistent with CareerSource Florida’s strategic goals, priority is given to addressing workforce needs for businesses in the state’s target and infrastructure industries.

The chairman of the CareerSource Florida Board of Directors may appoint committees to fulfill the board’s responsibilities, to comply with federal requirements, or to obtain technical assistance, and must incorporate members of local workforce development boards into its structure.

The Strategic Policy and Performance Council is established to review existing policies and develop new strategies and policies designed to foster a performance-driven talent delivery system with the ability to serve individuals at all levels, businesses of all sizes and entrepreneurs to meet the demands of Florida’s growing and diversifying economy. The Strategic Policy and Performance Council analyzes, discusses and finalizes strategic policies and performance incentives for the CareerSource Florida network as directed by the chairman of the board.

The Strategic Policy and Performance Council ensures compliance with federal common measures and reviews and analyzes federal, state and local performance measures including both short-term and long-term outcomes on results including job placements, employment retention and earnings with the goal of recommending policies and financial incentives leading to greater collaboration, effectiveness and efficiencies. While focusing on the state's shared workforce and economic development goals, federal workforce common measures and the Governor's strategic targets, the Strategic Policy and Performance Council designs, recommends and oversees statewide performance measures to include recommendations for performance-based financial incentives.

The Strategic Policy and Performance Council reviews and analyzes federal reports, state and regional outcomes to provide oversight, productivity and effectiveness recommendations and accountability for outcomes derived through the strategies and activities of Florida's workforce system. This includes analyzing federal guidance; information supplied by core partners and making recommendations for Florida's four-year statewide workforce plan consistent with the requirements of the Workforce Innovation and Opportunity Act (WIOA); and making recommendations for the implementation of the plan.

Recommendations of the Strategic Policy and Performance Council are considered for approval by the CareerSource Florida Board of Directors.

## **II. COMPOSITION AND TERM**

The Strategic Policy and Performance Council includes members of the board and also may include individuals appointed by the chairman of the board from outside CareerSource Florida who possess relevant experience or expertise in the subject area of the council.

Members of the Strategic Policy and Performance Council, including a Chairman and Vice Chairman, shall be appointed by the chairman of the board. Members serve on the council at the pleasure of the chairman of the board for a period determined by the chairman.

In all matters pertaining to Strategic Policy and Performance Council business, council members shall report directly to the council chairman (or in the chairman's absence, the council vice-chairman). The Strategic Policy and Performance Council chairman shall report to the chairman of the board.

## **III. MEETINGS**

The Strategic Policy and Performance Council meets periodically, whether in person, by telecommunications or webinar, in conjunction with the regular quarterly meetings of the Board of Directors. If there is no business that needs to go before the Strategic Policy and Performance Council or that the council is not required to present to the board, the council is not required to meet.

Additional meetings, whether held in person or electronically, may be conducted at the request of the board chairman or the council chairman.

#### **IV. AUTHORITY**

[Public Law 113-128, the Workforce Innovation and Opportunity Act](#)

[Chapter 445.003 and Chapter 445.004, Florida Statutes](#)

Bylaws of CareerSource Florida, Inc.

#### **V. STRATEGIC POLICY AND PERFORMANCE COUNCIL POINT OF CONTACT**

In order to conduct its business and administer its affairs, the primary point of contact for the Strategic Policy and Performance Council is:

Dan McGrew, Vice President of Strategic Policy and Performance

Phone: (850) 684-5586

Email: [dmcgrew@careersourceflorida.com](mailto:dmcgrew@careersourceflorida.com)

#### **VI. HISTORY**

<b>Date</b>	<b>Description</b>
11/20/2020	Revised merging Strategic Policy Council Charter and Performance and Accountability Council Charter
05/12/2014	Approved by Chairman
05/07/2014	Version for Chairman's review and approval

#### **VII. ATTACHMENTS**

[CareerSource Florida Strategic Policy and Performance Council Roster](#)