

Approved _____
Disapproved _____

Consent Item 1

SEPTEMBER 2018 BOARD MEETING MINUTES

In accordance with Article VII, Section 7.3, of the approved bylaws, the corporation is required to keep correct and complete books and records of account and shall keep minutes on the proceedings of the board of directors.

FOR CONSIDERATION

Approval of September 2018 Board Meeting Minutes, to include any modifications or changes noted by the board.

**MINUTES
CAREERSOURCE FLORIDA
BOARD OF DIRECTORS MEETING
September 26, 2018**

CALL TO ORDER

Chairman Kevin Doyle called the meeting of the CareerSource Florida Board of Directors to order at approximately 8:35 a.m. ET on September 26, 2018, by welcoming the board members and partners to the meeting. The Chairman invited Rick Matthews to lead the Pledge of Allegiance. After the Pledge of Allegiance, roll was called.

ROLL CALL/QUORUM

A quorum was present with the following board members in attendance:

Kevin Doyle	Camille Lee-Johnson
Brittany Birken	Bill Johnson
Robert Campbell	Rick Matthews
Tim Center	Tony McGee
Duane De Freese	Alex Moseley
Robert Doyle	Mike Myhre
Rod Duckworth*	James Nolan
Arnie Girnun	Todd Rebol
Elisha Gonzalez	Stephanie Smith
Taylor Hatch*	

Board members not in attendance were: Gov. Rick Scott, Steve Capehart, Rose Conry, Elli Hurst, Sen. Bill Montford, Mayor Bryan Nelson, Rep. Elizabeth Porter, Joe York.

*Designees

CHAIRMAN'S WELCOME & REMARKS

Chairman Doyle welcomed board members, the CareerSource Florida professional team and local workforce development board partners to the meeting. Chairman Doyle acknowledged new board member Joe York, the vice chair of Enterprise Florida. By statute, the vice chair of Enterprise Florida has a seat on the board. Mr. York replaced Stan Connally.

Chairman Doyle thanked the board sponsors:

- Coldwell Banker AI Group
- Dex Imaging
- Gulf Power
- Wexford Strategies

Chairman Doyle then provided a recap of activities for the last quarter.

- In May 2018, the board approved the fiscal year 2018-2019 budget for the state workforce system.

- The CareerSource Florida Board of Directors approved the modified local plans required under the federal Workforce Innovation and Opportunity Act for Florida's 24 local workforce development boards.
- In June, CareerSource Florida hosted the state's first-ever Apprenticeship Florida Summit in partnership with the Florida Department of Economic Opportunity and the Florida Department of Education.
- In addition to attending the Florida Economic Development Council's annual conference and the Florida Chamber's Learners to Earners Workforce Summit, President and CEO Michelle Dennard had the honor of representing Florida's workforce system at the inaugural STEM Education Summit at the White House.

MISSION MOMENT

Dehryl McCall of CareerSource Florida was invited to introduce Jeremy Susac of Lennar Ventures and Michael Corbit of CareerSource Palm Beach County.

Mr. McCall stated that CareerSource Florida supported a first-of-its-kind statewide career fair this past summer to help connect job seekers with opportunities in the construction industry. Mr. McCall then introduced Jeremy Susac.

Mr. Susac noted 19 local workforce development boards hosted a statewide, construction industry-focused job fair that was held June 11-15 in cities across Florida. In partnership with the Florida State Hispanic Chamber of Commerce, CareerSource Florida, the Florida Department of Economic Opportunity, home builders, Uber and Lennar Homes, the events brought together construction and related companies seeking to hire Floridians and individuals displaced by Hurricane Maria for a variety of high-paying jobs. Nearly 1,400 job seekers connected with 345 employers and 15 job seekers were hired on the spot.

CONSENT AGENDA

Chairman Doyle introduced the Consent Agenda:

Consent Item 1 – May 2018 Board of Directors Meeting Minutes

Consent Item 2 – Policies Relating to Individual Training Accounts and Qualified Training Expenditures

Consent Item 3 – Request for CareerSource South Florida to act as a Direct Provider of Workforce Services

Motion: Tim Center

Second: Brittany Birken

Chairman Doyle opened the floor for discussion and corrections. Hearing none, Chairman Doyle opened the floor for public comment. Hearing none, Chairman Doyle called for a vote. The motion passed. None were opposed. President Dennard will sign and annotate the meeting minutes for the official record.

PRESIDENT'S REPORT

President Dennard thanked everyone for coming to Orlando and stated the three main goals of the state workforce board are to:

Communicate CareerSource Florida's Vision
Leverage Strategic Partnerships
Keep CareerSource Florida's System Accountable

President Dennard told the board she recently attended the first-of-its-kind Federal STEM Education Summit hosted by the White House Office of Science and Technology Policy in Washington, D.C. The STEM Education Summit convened a diverse group of STEM leaders, including more than 200 workforce and industry representatives, K-20 educators, state policy experts and non-government organization executives.

President Dennard explained that CareerSource Florida offered policy guidance for a new federal STEM education five-year strategic plan and stated the opportunity was a unique chance to come together to help map out important priorities such as STEM apprenticeships, school and workforce collaboration, and improved access to STEM curricula for learners across all ages and backgrounds.

Communicate Our Vision

President Dennard stated CareerSource Florida looks forward to implementing its 2018-2019 goals and will work to communicate its vision by:

- Gathering stakeholder input to define what Florida needs in a future-focused technology solution.
- Identifying opportunities to engage in national thought leadership in regional and national partner events with a talent focus.
- Work with new leadership in the Governor's office as well as the House and Senate to help educate leaders on the role of the CareerSource Florida board and on workforce development policy.

Leverage Strategic Partnerships

President Dennard discussed the second corporate goal, leveraging strategic partnerships to cultivate local, regional and state capacity building that increases economic opportunity. The objective is to build capacity in Florida's local workforce development boards through implementing sector strategies.

President Dennard stated that as performance year 2017-2018 closed, CareerSource Florida held Florida's first statewide apprenticeship summit. Attendees at the Apprenticeship FLA Summit in Miami heard two members of the President's Task Force on Apprenticeship Expansion speak on national best practices, as well as the Florida workgroups on apprenticeships that provided recommendations for strengthening and expanding apprenticeship opportunities in Florida.

Ms. Dennard noted the state board's strategic initiative funding opportunities in this area were well-received. New proposals were submitted to CareerSource Florida, which is monitoring the results of the previous year to identify best practices that can be replicated or used for new policy development.

This year, funding will be geared toward:

- Soft skills training opportunities emphasizing those areas that demonstrated the highest rate of vacancies in CareerSource Florida's 2018 Skills Gap and Job Vacancy Survey. This includes hospitality, leisure and retail opportunities. The emphasis on apprenticeship expansion also will continue.
- Providing local areas with available, accurate data so they can make the best data-driven decisions.

Keeping the System Accountable

President Dennard stated the third corporate goal is to enable data-driven decisions to keep Florida's workforce system accountable by encouraging performance achievement and boosting talent pipeline alignment. President Dennard thanked each of the local workforce development board executive directors for their support, suggestions and constructive feedback.

President Dennard stated CareerSource Florida has begun providing performance measurement training, in collaboration with DEO, for the local boards as requested in February. CareerSource Florida looks forward to expanding training efforts for local board chairs and local elected officials in the coming year.

President Dennard said CareerSource Florida is in the final evaluation year of the Workforce Innovation Grant that supported the Performance Funding Model. The monitoring reports have been positive, recognizing the cutting-edge work the CareerSource Florida team has done as being successful despite challenges along the way. President Dennard stated these evaluation reports will help us focus on what we've learned and what the future of performance incentives will be for this network.

COUNCIL REPORTS

Chairman Doyle introduced Finance Council Chairman Arnie Girnun and asked Mr. Girnun to provide a recap of the prior day's meeting. Mr. Girnun stated the Council had the opportunity to hear from Shila Salem and Damon Steffens of DEO who provided a high-level summary explaining how CareerSource Florida, DEO and local workforce development board policies are set, administered and monitored.

Chairman Doyle introduced Strategic Policy and Performance Chair Brittany Birken and asked Ms. Birken to provide a recap of yesterday's meeting. Ms. Birken stated the Strategic Policy Performance Council discussed and approved the CareerSource Florida Ethics and Transparency Policy. The Council also discussed the research CareerSource Florida will be doing on the gig economy, performance training and how we are working to support the needs of local workforce development boards.

Before Chairman Doyle discussed the action item, he made a few remarks:

- Chairman Doyle stated that 2018 has been a great year and continues to be a significant year for the CareerSource Florida network.
- He mentioned the CareerSource Florida network has weathered some significant challenges in our workforce system over the past several months that have required both internal and external reviews of policies and processes at the local and state levels.
- Chairman Doyle expressed gratitude for the professional teams and new leaders at CareerSource Pinellas and CareerSource Tampa Bay, as well as their boards, which have several new members, for their continued diligent work to restore trust and improve processes following a series of troubling issues being examined more closely by the U.S. Department of Labor and DEO's Inspector General.
- Chairman Doyle also expressed gratitude for Florida Workforce Development Association President and CareerSource Gulf Coast Executive Director Kim Bodine, as well as all the local workforce development board leaders who have come together to offer recommendations and assistance to ensure the accountability and transparency of Florida's workforce system.
- Chairman Doyle expressed his appreciation to DEO's leadership for working with CareerSource Florida to ensure both strategic and administrative policies support and strengthen the accountability, transparency and integrity of Florida's workforce system.

ACTION ITEM

Chairman Doyle introduced the Action Item.

Action Item – CareerSource Florida Ethics and Transparency Policy

Motion: James Nolan

Second: Elisha Gonzalez

Chairman Doyle opened the floor for discussion. Hearing none, Chairman Doyle opened the floor for public comment. Hearing none, Chairman Doyle called for a vote. The motion passed. None were opposed.

A REVIEW OF FLORIDA'S WORKFORCE INFORMATION TECHNOLOGY SYSTEM

Joanne Gallagher with KPMG provided a high-level overview of the executive summary. A copy of the summary may be viewed [here](#).

PARTNER'S REPORT

Chairman Doyle introduced Florida Workforce Development Association President and CareerSource Gulf Coast Executive Director Kim Bodine. Ms. Bodine provided brief remarks on behalf of Florida's local workforce development boards.

OPEN DISCUSSION/PUBLIC COMMENT

Chairman Doyle opened the floor for public comment.

CHAIRMAN'S CLOSING REMARKS

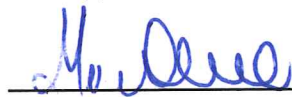
Chairman Doyle thanked the board and local partners for their participation and engagement. Chairman Doyle reminded board members of the upcoming meetings:

- December 12, 2018 – Finance Council Teleconference
- December 12, 2018 – Board of Directors Webinar

The meeting adjourned at approximately 10:24 a.m. ET. Refer to the CareerSource Florida September 2018 meeting agenda packet and PowerPoint presentation on the [CareerSource Florida website](#) for more information.

BOARD SECRETARY CERTIFICATION

In accordance with Article VII, Section 7.3, I hereby certify that these minutes reflect the proceedings by the Board of Directors of CareerSource Florida, have been reviewed by the Board, and approved or approved with modifications which have been incorporated herein.



Michelle Dennard
Board Secretary

1-24-19

Date