

Consent Item 1

MAY 2018 BOARD MEETING MINUTES

In accordance with Article VII, Section 7.3, of the approved bylaws, the corporation is required to keep correct and complete books and records of account and shall keep minutes on the proceedings of the board of directors.

FOR CONSIDERATION

Approval of May 2018 Board Meeting Minutes, to include any modifications or changes noted by the board.

**DRAFT MINUTES
CAREERSOURCE FLORIDA
BOARD OF DIRECTORS MEETING
May 16, 2018**

CALL TO ORDER

Chairman Kevin Doyle called the meeting of the CareerSource Florida Board of Directors to order at approximately 8:32 a.m. ET on May 16, 2018, by welcoming the board members and partners to the meeting. The Chairman invited Robert Jones to lead the Pledge of Allegiance. After the Pledge of Allegiance, roll was called.

ROLL CALL/QUORUM

A quorum was present with the following board members in attendance:

Kevin Doyle	Camille Lee-Johnson
Brittany Birken	Bill Johnson
Robert Campbell	Tony McGee
Steve Capehart	Alex Moseley
Rose Conry	Mike Myhre
Robert Doyle	Bryan Nelson
Arnie Girnun	James Nolan
Elisha Gonzalez	Todd Rebol
Taylor Hatch*	

Board members not in attendance were: Governor Rick Scott, Tim Center, Stan Connally, Duane De Freese, Elli Hurst, Rick Matthews, Rep. Elizabeth Porter, Stephanie Smith, Rod Duckworth*.
*Designees

CHAIRMAN'S WELCOME & REMARKS

Chairman Doyle welcomed board members, the CareerSource Florida professional team and local workforce development board partners to the meeting. Chairman Doyle acknowledged the new chair of the board's Strategic Policy and Performance Council, Dr. Brittany Birken. Chairman Doyle also acknowledged the council's new Vice Chair Rose Conry. Chairman Doyle congratulated Bryan Nelson on being elected Mayor of Apopka.

Chairman Doyle thanked the board sponsors:

- CareerSource Northeast Florida
- Coldwell Banker AI Group
- Dex Imaging
- Gulf Power
- Wexford Strategies

Chairman Doyle then provided a recap of activities for the last quarter.

- CareerSource Florida's statewide Skills Gap and Job Vacancy Survey was finalized. The CareerSource Florida board members received a copy.

- In April, the Executive Committee met in Orlando with several local workforce development board partners and Department of Economic Opportunity leaders to discuss budget priorities for the coming fiscal year.

Chairman Doyle noted board members should fill out the Conflict of Interest Disclosure Forms at their seats.

MISSION MOMENT

Chairman Doyle invited CareerSource Research Coast President and CEO Brian Bauer and President of the Economic Development Council of St. Lucie County Peter Tesch to the microphone. Mr. Bauer and Mr. Tesch spoke about CareerSource Research Coast's new Manufacturing Apprenticeship program and shared a short video.

PRESIDENT'S REPORT

President Dennard thanked everyone for coming to St. Augustine and stated that the three main goals of the state workforce board are to:

Communicate CareerSource Florida's Vision
Leverage Strategic Partnerships
Keep CareerSource Florida's System Accountable

Communicate Our Vision

President Dennard stated that CareerSource Florida has played an important role in driving statewide discussions around poverty and prosperity, particularly with the Florida Chamber Foundation. CareerSource Florida joined many of its local board partners at the Florida Business Leaders' Summit on Prosperity and Economic Opportunity earlier in the month.

Leverage Strategic Partnerships

President Dennard discussed the second corporate goal, leveraging strategic partnerships to cultivate local, regional and state capacity building that increases economic opportunity, noting that CareerSource Florida provided 11 funding opportunities for continued expansion of the board's sector strategies approach with focuses on industries critical to Florida's local communities. Those opportunities included:

- Supporting programs in surgical technology training with four hospitals working with CareerSource Northeast Florida; and
- Targeting the marine industry with the support of CareerSource Flagler Volusia.

As part of a U.S. Department of Labor Grant, CareerSource Florida is providing \$500,000 to local workforce development boards to focus on expanding apprenticeships in their area.

President Dennard asked the board and audience members to join the CareerSource Florida team at the statewide Apprenticeship FLA Summit held in June 2018.

Keeping the System Accountable

President Dennard stated that the third goal is to emphasize data-driven decisions to keep Florida's workforce system accountable by encouraging performance achievement and boosting talent pipeline alignment.

President Dennard said CareerSource Florida is considering additional data resources to be sure all local boards have the information needed to be successful.

Additionally, President Dennard noted that the system's Performance Funding Model is reaching the last year of its grant, allowing the CareerSource Florida professional team to focus on what the future of performance incentives will be for this network. President Dennard stated that performance awards would be announced in June 2018.

Strategic Initiatives

President Dennard reminded the board that last May, the CareerSource Florida board approved several funding opportunities to build capacity and innovation in local boards. Examples of that work are:

- A soft skills pilot project with CareerSource Brevard
- Training for in-demand diesel mechanics with CareerSource North Florida

Legislative Update

President Dennard said CareerSource Florida received a new \$1 million appropriation for vocational training in Florida prisons. President Dennard has reached out to partners at the Department of Corrections and several of the CareerSource Florida local boards to identify the most efficient and effective way to allocate the funds.

President Dennard announced that CareerSource Florida was provided \$9 million in Quick Response Training grant funds. CareerSource Florida has been helping Florida businesses grow with Quick Response Training grants for 25 years.

CONSENT AGENDA

Chairman Doyle introduced the Consent Agenda:

Consent Item 1 – February 2018 Board of Directors Meeting Minutes

Consent Item 2 – CareerSource Chipola's request to be authorized as a Direct Provider of Workforce Services from July 1, 2018, through June 30, 2021.

Motion: Brittany Birken

Second: Rose Conry

Chairman Doyle opened the floor for discussion and corrections. Hearing none, Chairman Doyle opened the floor for public comment. Hearing none, Chairman Doyle called for a vote. The motion passed. None were opposed. The President will sign and annotate the meeting minutes for the official record.

ACTION ITEMS

Chairman Doyle introduced Finance Council Chairman Arnie Girnun to recap the Finance Council meeting and present Action Item 1, the recommended allocations of state and federal funds to the CareerSource Florida network for fiscal year 2018-2019. Chairman Girnun introduced CareerSource Florida COO/CFO Andrew Collins to explain the action item.

Chairman Doyle asked if there were any questions for Mr. Girnun or Mr. Collins. Hearing none, Chairman Doyle asked for a motion.

Action Item 1

- **Fiscal Year 2018-2019 CareerSource Florida Network Funding Allocations**

Motion: Bob Campbell

Second: Tony McGee

Chairman Doyle opened the floor for discussion. Hearing none, Chairman Doyle opened the floor for public comment. Hearing none, Chairman Doyle called for a vote. The motion passed. None were opposed.

Chairman Doyle introduced CareerSource Florida Vice President of Strategic Policy and Performance Mary Lazor and asked her to explain Action Item 2, consideration of the local workforce development boards' two-year modification plans under the Workforce Innovation and Opportunity Act.

Chairman Doyle asked if anyone had any questions for Ms. Lazor. Hearing none, Chairman Doyle asked for a motion.

Action Item 2

- **WIOA Local Workforce Development Board Two-Year Modification Plan Act**

Motion: Elisha Gonzalez

Second: Steve Capehart

Chairman Doyle opened the floor for discussion. Hearing none, Chairman Doyle opened the floor for public comment. Hearing none, Chairman Doyle called for a vote. The motion passed. None were opposed.

LEVERAGING STRATEGIC PARTNERSHIPS

Chairman Doyle called CareerSource Florida Senior Vice President of Business and Workforce Development Andra Cornelius to the microphone. Ms. Cornelius introduced and called Chair of the Florida Economic Development Council Crystal Stiles to present. Ms. Stiles briefed the board on the Florida Economic Development Council's vision and mission as well as upcoming events.

Ms. Cornelius spoke to the board regarding an opportunity to apply to be part of a national cohort for integrated business services. Florida was selected along with eight other states. Florida was invited to showcase how state and local workforce partners work together.

Andra Cornelius invited Susan Rusch, a consultant and subject matter expert on workforce programs for Maher & Maher, to brief the board on how Maher & Maher works with the U.S. Department of Labor to deliver technical assistance and training to the state and local regions.

Refer to the agenda packet and PowerPoint for the full presentation

LEADERSHIP TASK FORCE

Chairman Doyle asked Kim Bodine and Richard Williams to provide an update on the Local Leadership Task Force to the board.

The Task Force has been working on accountability and job placement coding recommendations.

OPEN DISCUSSION/PUBLIC COMMENT

Chairman Doyle opened the floor for public comment.

CHAIRMAN'S CLOSING REMARKS

Chairman Doyle thanked the board and local partners for their participation and engagement. Chairman Doyle reminded board members of the upcoming meetings:

- September 24 - 26, 2018 – Workforce Professional Development Summit, Board of Directors & Related Meetings and the Future of Florida Forum
- November 6, 2018 – The Finance Council Teleconference
- December 12, 2018 – Board of Directors Webinar

The meeting adjourned at approximately 10:43 a.m. ET. Refer to the CareerSource Florida February 2018 meeting agenda packet and PowerPoint presentation on the [CareerSource Florida website](#) for more information.

BOARD SECRETARY CERTIFICATION

In accordance with Article VII, Section 7.3, I hereby certify that these minutes reflect the proceedings by the Board of Directors of CareerSource Florida, have been reviewed by the Board, and approved or approved with modifications which have been incorporated herein.

<u>Michelle Dennard</u>	<u>10.31.18</u>
Michelle Dennard Board Secretary	Date