



2000.08.15.8D

Strategic Policy

Title:	Chartering of Local Workforce Development Boards
Adopted:	08/15/2000
Effective:	08/15/2000

I. PURPOSE AND SCOPE

Pursuant to Public Law 113-128, Workforce Innovation and Opportunity Act (WIOA) and the Workforce Innovation Act (WIA) of 2000 (section 445.007, Florida Statutes) CareerSource Florida, Inc. (CSF) is responsible for granting charters to the 24 local workforce development boards (local boards) within the CareerSource Florida network.

CSF professional staff is authorized to periodically review local board membership and develop policies for compliance. CSF professional staff is authorized to create or modify CSF administrative policies for certifying and chartering local boards. This includes delegating certification and charter responsibilities to the Department of Economic Opportunity (DEO).

CSF shall certify and charter local boards every two years. This encourages local design and local control of service delivery and targeted activities. The charter process ensures local boards meet the specific needs of counties, municipalities, educational institutions and businesses in the local boards' geographical areas while being consistent with the statewide four-year plan. Requiring certification every two years provides each local board flexibility to adapt to economic indicators and changes to local workforce needs.

This policy applies to CSF, in its role as the state workforce investment board, and to all 24 local boards.

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II. BACKGROUND

CSF is responsible for chartering local boards whose membership is consistent with federal and state law and whose local plan is consistent with state workforce development strategy. Under WIOA, local boards are required to be certified every two years.

III. AUTHORITY

[Public Law 113-128, Workforce Innovation and Opportunity Act \(2014\)](#)

[Section 445.007, Florida Statutes](#)

[Section 445.004, Florida Statutes](#)

IV. HISTORY

Date	Description
06/08/2016	Administrative Policy 91, Local Workforce Development Board Composition, Certification and Decertification
05/17/2017	Revised copy to plain language; changed references to regions to local workforce development boards (or local boards; changed references to Workforce Innovation Act (WIA) to Workforce Innovation and Opportunity Act (WIOA); and consolidated sections to align more closely with DEO administrative policies.

V. ATTACHMENTS

[Local Workforce Development Board Composition, Certification and Decertification](#)