



2000.06.21.A.1

## Strategic Policy

<b>Title:</b>	<b>Incumbent Worker Training Program</b>
<b>Adopted:</b>	06/21/2000
<b>Effective:</b>	07/01/2000

### I. PURPOSE AND SCOPE

The Incumbent Worker Training (IWT) Program policy ensures the training grant program is administered directly by Career Source Florida, Inc. (CSF). This improves coordination with the Quick Response Training (QRT) Program and eliminates the unnecessary need for added administration caused by contracting the IWT Program to a private entity. By aligning IWT and QRT programs under the administration of CSF, coordination of these programs is accomplished and CSF professional staff is able to respond efficiently to the talent needs of Florida businesses. Improved administrative and fiscal efficiencies are realized having both programs administered by CSF.

The CSF professional staff directs the creation and modification of CSF administrative policy as required.

### II. BACKGROUND

The Florida Legislature created the IWT program to implement the state's Workforce Investment Act. IWT provides grant funding for training of existing (incumbent) employees of a Florida business. Florida law originally required a private-sector entity to administer the state-level grant program. While private sector grant administrators performed contracted duties satisfactorily, this law was changed to allow CSF to administer the IWT program. This allowed for unified coordination of the IWT and QRT programs by eliminating unnecessary administration impeding the process.

**III. AUTHORITY**

[Section 445.003\(3\)\(a\)\(3\), Florida Statutes](#)

**IV. HISTORY**

<b>Date</b>	<b>Description</b>
05/17/2017	Revised in plain language; changed references from Workforce Florida, Inc. (WFI) to CareerSource Florida, Inc. (CSF); and consolidated sections to align more closely with Department of Economic Opportunity administrative policies.

**V. ATTACHMENTS**

None.