



Administrative Policy

POLICY NUMBER

XX

Title:	WIOA Eligible Training Provider List Policy
Program:	Division of Workforce Services
Adopted:	TBD
Effective:	TBD

I. PURPOSE AND SCOPE

The purpose is to provide guidance to Local Workforce Development Boards (“Local Board(s)”), as well as post-secondary training providers of training services programs funded under the Workforce Innovation and Opportunity Act (WIOA), regarding the Eligible Training Provider (“ETP”) requirements. The document provides guidelines for: the initial and subsequent determination of eligibility of training providers; the federal and state requirements for training providers; performance standards, the reporting of data and the removal provisions for training providers.

II. BACKGROUND (if applicable, include revision history)

The Workforce Innovation and Opportunity Act, at Section 122, WIOA, requires the Governor, through CareerSource Florida, to establish criteria, information requirements and procedures regarding the eligibility of providers of training services to receive funds provided under section 133(b), WIOA, for the provision of training services in local areas in the State.

This policy describes the process for determining eligible training providers for WIOA Title I-B adult and dislocated worker training participants and for publicly disseminating the list of these providers with relevant information about their programs. The workforce development system established under WIOA emphasizes informed consumer choices, job-driven training, provider

performance, and continuous improvement. The quality and selection of providers and training services programs is vital to achieving these core principles. The State and Local Boards' Eligible Training Provider Lists ("ETPL") and the related eligibility procedures ensure the accountability, quality and labor-market relevance of training services programs that receive funds through WIOA title I-B. The State and Local Boards' ETPLs are also a means for ensuring informed customer choice for individuals eligible for training. In administering the eligible training provider process, the State and Local Boards must work to ensure that qualified providers, offering a wide variety of job-driven training programs, are available. The State and Local Boards' ETPLs are made publicly available online through Web sites and searchable databases as well as any other means the State and Local Boards use to disseminate information to customers. The ETPLs, easily available in an electronic format, are accompanied by relevant performance and cost information and are presented in a way that is easily understood, in order to maximize informed customer choice and serve all significant populations groups.

III. AUTHORITY

Workforce Innovation and Opportunity Act (WIOA), Sections 122, 133

WIOA Regulations, 20 CFR 680.400 et seq., Subpart D – Eligible Training Providers

Florida Statutes, Chapter 445 – Workforce Innovation FS Chapter 1005

Florida Statutes, Chapter 1008 – Florida Education and Training Placement Information Program

Nonpublic Postsecondary Education FAC6E – Commission for Independent Education FS Chapter 1008

IV. POLICIES AND PROCEDURES

NOTE: This Administrative Policy requires all Local Boards to revise their policies for the selection and retention of Eligible Training Providers and Programs to be consistent with WIOA and this Policy on or before December 31, 2015.

VI. PROCEDURES/POLICY

A. TRAINING PROVIDERS AND PROGRAMS SUBJECT TO ETP REQUIREMENTS

Eligible providers of training services programs ("ETP") are entities that are eligible to receive WIOA title I-B funds for adult and dislocated worker participants who enroll in training services programs through "Individual Training Accounts" ("ITA"). ITAs may also be used for WIOA Title I

Youth funds to provide training to older, out-of-school youth, ages 18 to 24. To be eligible to receive training funds under Section 133(b), WIOA, the ETP shall be:

1. Higher Education

An institution of higher education that provides a program that leads to a recognized postsecondary credential, or;

2. Apprenticeship programs

An entity that carries out programs registered under the Act of August 16, 1937 (commonly known as National Apprenticeship Act (NAA) (50 Stat. 664, chapter 663; 29 U.S.C. 50 et seq.), or;

3. Other public/private providers

Other public or private providers of training services programs, which may include joint labor-management organizations, pre-apprenticeship programs and occupational/technical training, or;

4. Adult education and literacy activities

Providers of adult education and literacy activities under title II if such activities are provided in combination with occupational skills training.

5. Targeted Occupation List Compliance

With the exception of VI(B)(2) training providers, all other training providers' programs shall be for training for occupations on the applicable Local Board TOL, current at the time of training, to be eligible to receive training funds under Section 133(b), WIOA

B. ELIGIBILITY UNDER WIOA

Of those eligible training providers limited in section VI(A)(1-4), training providers fall into three categories: those already eligible; those that are exempt, and; those which require additional steps to qualify.

1. Training Providers Already Eligible Before The Transition Period:

Training providers eligible to provide training services programs under chapter 5 of subtitle B of title I of the Workforce Investment Act of 1998 (WIA) on June 30, 2015 may continue to provide services up to and during the transition period, but are required to apply for "Continued Eligibility" and be approved before the end of the transition period. (See Section VI(K)). (Caveat: Those institutions which were "exempt" under WIA are no longer exempt under WIOA except as defined below.) The eligibility of the providers will be determined under the application procedure for

“Continued Eligibility” established by CSF—on behalf of the Governor—as described below in section VI(E).

2. Exempt Eligible Training Providers:

Entities that carry out apprenticeship programs registered under the National Apprenticeship Act (NAA) (50 Stat. 664, chapter 663; 29 U.S.C. 50 et seq.) are exempt from “Initial” and “Continued Eligibility” application procedures under VI(C) and VI(E). Registered apprenticeship programs are to be included and maintained on the Eligible Training Providers List (ETPL) as long as the corresponding program remains registered and will remain on the ETPL until it is deregistered or until the registered apprenticeship program notifies DEO in writing that it no longer wants to be included on the ETPL. Exempt eligible training providers shall not be subject to section VI(I) or section VI(J).

3. Other Public or Private Training Providers:

Entities that do not fall under the above two categories must apply through the “Initial Eligibility” application procedure (see below) for listing on the ETPL through the appropriate Local Board(s).

Note: when a postsecondary educational institution or an entity providing apprenticeships offers training services programs that do not meet the requirements under the criteria listed above (as examples; not degree or certificate-based, or not a registered apprenticeship), they must also apply through the “Initial Eligibility” application procedure in section VI(C)(3).

C. INFORMATION REQUIREMENTS TO ESTABLISH “INITIAL ELIGIBILITY”

1. Initial Eligibility Pursuant To WIA Ending December 31, 2015

Providers of training services programs who are not currently eligible may seek eligibility pursuant to the Workforce Investment Act of 1998 (“WIA”) eligibility requirements (as set forth in the Local Plans of the Local Boards to which the provider is applying) up to and including December 31, 2015.

2. Initial Eligibility Pursuant To WIOA Starting January 1, 2016

Providers of training services programs who are not eligible on January 1, 2016 shall seek eligibility pursuant to the Workforce Innovation and Opportunity Act (“WIOA”) “Initial Eligibility” requirements (as well as the criteria of the Local Boards to which the provider is applying). Providers of training services programs seeking “Initial Eligibility” receive “Initial Eligibility” for only one full (1) fiscal year (and additional portion thereof, depending upon the application date) for any particular program(s), after which they may seek “Continued Eligibility”. The provider

shall supply verifiable program-specific performance information pursuant to criteria established by the Local Board for the Local Area in which the provider applies to provide training services programs. Such information shall support the provider's ability to serve participants under section 122, WIOA. Such information shall include as a minimum, but is not limited to:

a. Verification the provider is licensed, certified, or otherwise authorized under Florida law to provide training services programs. (This applies to in-state and out-of-state providers.)

b. A detailed description of each training services program the applicant intends to provide.

c. Information on the cost of attendance, including, but not limited to, tuition and fees.

d. Whether the training program leads to an industry-recognized credential, including recognized postsecondary credential, identifying that credential.

e. Whether the credential can be stacked with other credentials as part of a sequence to move an individual along a career pathway or up a career ladder.

f. Whether the provider has developed the training in partnership or collaboration with a business or industry (identifying the business or industry).

g. Identify the in-demand industry sectors and occupations which best fit with the training program.

h. A description of the prerequisites or skills and knowledge required prior to the commencement of training.

i. Verification the training program is for an occupation on the Local Area TOL.

3. Application:

a. All applications for WIOA "Initial Eligibility" must be completed online at the DEO's website. Training providers can apply for their program(s)' inclusion on the ETPL in one or more Local Areas with a single application by identifying each Local Area to which they are applying on the application. The training provider must specifically identify each of the Local Areas to which it is applying to provide training services and identify the program(s) it intends to provide for each Local Area. The training provider shall provide the information described in subparagraph VI(C)(2)(a through i) above to DEO in a manner that will permit the Local Board to make a decision on inclusion of the provider on the ETPL.

b. After DEO determines the application contains the required information, DEO shall forward within five (5) business days the application(s) to each of the Local Areas which the

training provider has identified on the application. The Local Board may request additional information on the training provider's program(s) directly from the training provider (without going through DEO). The Local Board may set additional eligibility criteria in local policy pursuant to section VI(D) and section 122(b)(3), WIOA.

c) The Local Board shall communicate its approval of, rejection of or other action on the application timely. If:

1. Local Board policy does not require the Local Board to approve the application at a duly called meeting of the Local Board (or Executive Committee), the Local Board shall be required to approve or deny the application (or other action) within sixty (60) calendar days of receipt from DEO and affirmatively communicate its decision to DEO by the end of the sixty (60) calendar days, or;

2. Local Board policy does require the Local Board to approve the application at a duly called meeting of the Local Board (or Executive Committee), the Local Board shall be required to affirmatively communicate its decision to DEO within fifteen (15) business days after the decision by the Local Board.

d. If the Local Board has not informed DEO of its decision within the appropriate time period, the application will be disapproved by default. The burden is on the Local Board to confirm that DEO has received the Local Board's decision(s).

e. A provider that receives "Initial Eligibility" under this paragraph for any program shall be subject to all the requirements for that program even after such "Initial Eligibility" expires.

f. Registered apprenticeship programs are not subject to the "Initial Eligibility" criteria or application requirements. While registered apprenticeships are automatically eligible, not all registered apprenticeship programs may want to be included on the list. Registered apprenticeship programs shall automatically be included on the State ETPL until such time as the program: 1) loses its registration; or 2) notifies DEO in writing that it wants to be removed from the ETPL.

D. ADDITIONAL ELIGIBILITY INFORMATION AND CRITERIA FOR LOCAL AREAS

Pursuant to section 122(b)(3), WIOA, a Local Board, through local policy included in its Local Plan, may establish additional criteria and required information for program eligibility within its Local Area. This may include setting required levels of performance as criteria for training providers (and their programs) to become or remain eligible to provide training services programs in that

Local Board's particular Local Area. Training providers are advised that the same program(s) approved for some Local Areas may be denied for other Local Areas based on local criteria. Only the training providers and training provider programs approved by the Local Areas will be listed as part of the ETPL.

E. INFORMATION REQUIREMENTS TO ESTABLISH "CONTINUED ELIGIBILITY"

1. Two-Year Renewals

After a training provider has: 1. completed the "Initial Eligibility" period of at least one full fiscal year, or; 2. successfully applied under the initial implementation of this Policy as a training provider eligible under VI(B)(1), all eligible training providers must submit applications for "Continued Eligibility" every two years to maintain their eligibility. Applications for "Continued Eligibility" must be submitted three (3) months before eligibility expires (except for the initial implementation of this Policy). At DEO's discretion, DEO may extend some of the first two (2) year periods for VI(B)(1) training providers an additional amount of time beyond the two (2) years to stagger future expirations so all expirations do not occur at the same time. Once on the ETPL, the "Continued Eligibility" application is required. Removal from the ETPL for a period of time does not return the training program to an "Initial Eligibility" status.

2. Information

Each "Continued Eligibility" applicant shall supply the following information:

a. Verification the provider is licensed, certified, or otherwise authorized under Florida law (if applicable) to provide training services programs. This applies to in-state and out-of-state providers. If an out-of-state provider, Attachment 2 also applies. A section VI(B)(1) training provider is exempt from providing verification unless its license, certification or authorization status has changed since its last application.

b. The total number of persons enrolled in the program.

c. The total number of participants enrolled in the program.

d. The total number of persons completing in the program.

e. The total number of participants completing the program.

f. The total number of persons awarded a Recognized Postsecondary Credential (or other credential, if applicable),

g. The total number of participants awarded a Recognized Postsecondary Credential (or other credential, if applicable.)

- h. The total number of persons employed after completing in the program.
- i. The total number of participants employed after completing the program.
- j. Information on cost of attendance, including costs of tuition and fees, for participants completing the program.
- k. Information on Recognized Postsecondary Credentials (or other credential, if applicable) received by such participants.
- l. Whether the credential can be stacked with other credentials as part of a sequence to move an individual along a career pathway or up a career ladder.
- m. Description of how the provider will ensure access to training services programs throughout the State, including in rural areas, and through the use of technology (if applicable).
- n. Description of how the training services programs serve individuals who are employed and individuals with barriers to employment.
- o. Information reported to State agencies with respect to Federal and State training services programs (other than the program carried out under this subtitle), including one-stop partner programs.
- p. Such other factors as a Local Board determines are appropriate to ensure:
 - i) the accountability of the providers;
 - ii) that the one-stop centers in the State will ensure that such providers meet the needs of local employers and participants;
 - iii) the informed choice of participants among training services providers; and
 - iv) see section VI(D) above
- q. . Social security numbers for all Florida participants for the previous two years, regardless of funding source, which will be used to calculate the performance measures listed in Attachment 1.

3. Application

- a. Continued Eligible training providers shall use the same application process set forth in VI(C)(3)(a-d). A provider that receives “Continued Eligibility” under this paragraph for any program shall be subject to all the requirements for that program even after such “Initial Eligibility” expires.
- b. Registered apprenticeship programs who chose to remain on the ETPL are not subject to the “Continued Eligibility” application process.

F. MINIMUM PERFORMANCE TARGETS

During 2016, while the ETPL Policy will not impose state-wide minimum performance targets as eligibility criteria for training programs to remain on either the State or Local ETPL, a Local Board, at its discretion, may continue (or commence) to apply Local Area performance standards (or “targets”) as part of its local ETP criteria. Performance information for each program will be posted on the ETPL to help consumers make an informed decision. Once the transition from WIA to WIOA is complete, this Policy may be revised to establish minimum performance targets, by the State for statewide application or by Local Boards for Local Area application, in order for training providers and their programs to remain on the State or Local Area ETPL.

G. EXCEPTIONS TO THE ETPL POLICY REQUIREMENTS

There are exceptions to the required use of the ETPL for ITA funded training. In situations covered by these exceptions, a contract for services may be used to provide for training instead of the ETPL.

1. Work-Based Training On-the-job (“OJT”) training, customized training, incumbent worker training, internships, paid or unpaid work experience and transitional employment are not included in the ETPL and therefore are not subject to the eligibility requirements. Local Boards are required to identify their criteria for selecting such contractors in local policy in their Local Plans and any performance information required by the State will be specified in the specific policies for those types of training.

2. Insufficient Number of Providers

Where a Local Board determines there are an insufficient number of eligible providers in the Local Area to accomplish the purpose of an ITA, the Local Board may use providers not on the ETPL only if the Local Board uses a process for training provider selection previously approved in its Local Plan. The Local Plan must describe how this determination is to be made and the process for contracting training service providers.

H. ELIGIBLE TRAINING PROVIDER LIST AND INFORMATION TO ASSIST PARTICIPANTS IN CHOOSING PROVIDERS**1. Eligible Training Provider List**

DEO shall annually prepare on or before January 31 of each year a Florida statewide Eligible Training Provider List from the applications it processes and from the information received back from the Local Boards' selection of ETPs. The ETPL may be updated during the year at DEO's discretion. In order to facilitate and assist participants in choosing employment and training activities and in choosing providers of training services programs, the Local Board shall ensure there is an appropriate number of ETPs offering program(s) in the Local Area. Each participant shall be given access to "accompanying information" identifying the recognized postsecondary credential offered by the provider and other appropriate accompanying information as described in section VI(H)(2). The ETPL shall be provided to all the Local Boards in the State, and made available to such participants and to members of the public through the one-stop delivery system in the State.

2. Accompanying Information.

The accompanying information shall include, but is not limited to:

a.) with respect to eligible training providers described in subparagraphs VI(E)(1), ["Continued Eligibility"], information listed in section VI(E)(2)(a-l) and Attachment 1 supplied by such providers, disaggregated by local areas served;

b.) with respect to training providers described in subsection VI(C)(2), ["Initial Eligibility"], information listed in section VI(C)(2)(a-i) supplied by such providers, disaggregated by local areas served.

c.) such other information as the Local Board determines to be appropriate.

3. Availability And Limitation.

The ETPL and the accompanying information shall be made available to such participants and to members of the public through the one-stop delivery system in the State. In carrying out the requirements of this subsection, no personally identifiable information regarding a student, including a Social Security number, student identification number, or other identifier, may be disclosed without the prior written consent of the parent or student in compliance with section 444 of the General Education Provisions Act (20 U.S.C. 1232g).

4. Public Opportunity To Comment

In establishing criteria, information requirements, procedures, and the list of eligible providers, both the State for the state policy/statewide ETP list and the Local Boards for the Local Area policy/Local Area ETP list shall provide an opportunity for interested members of the public to

make recommendations and submit comments regarding such criteria, information requirements, procedures, and list.

I. ENFORCEMENT

1. Supplying Inaccurate Information

Upon a determination that a provider of training services programs, or an individual providing information on behalf of the provider, violated this Policy or WIOA (or title I of the Workforce Investment Act of 1998, as in effect on the day before such date of enactment of WIOA) by supplying inaccurate information, the eligibility of such provider to receive funds under chapter 3 shall be terminated for a period of time that is not less than 2 years and the provider's program shall be removed from the ETPL for the same length of time. The provider may be excused if the supplying of inaccurate information was unintentional but the burden of proof of that defense is upon the provider.

2. Substantial Violation

Upon a determination that a provider of training services programs substantially violated a requirement or requirements under this Policy or under WIOA (or title I of the Workforce Investment Act of 1998, as in effect on the day before such date of enactment of WIOA), the eligibility of such provider to receive funds under chapter 3 (as stated in section 122(f)(1)(B), WIOA) for the program involved shall be terminated for a period of not less than 2 years and the provider's program shall be removed from the ETPL for the same length of time. "Substantial Violation" may be construed to be one or more egregious violations in a short period of time or numerous minor violations over a longer period of time.

3. Removal

A training provider or its programs may be removed for failing to maintain this Policy, WIOA, State of Florida and/or Local Area requirements, or when the training program is no longer needed or desired, or for cause. "For cause" shall include, but not be limited to, engaging in fraud or other criminal acts, incapacity, unfitness, neglect, incompetence, irresponsibility, misfeasance, malfeasance, nonfeasance or lack of performance.

4. Unlawful Remuneration

An ETP's offer of unlawful remuneration to attract participants shall result in the eligibility of such provider to receive funds under chapter 3 (as stated in section 122(f)(1)(B), WIOA) for the program

involved to be terminated for a period of not less than 2 years and the provider's program shall be removed from the ETPL for the same length of time.

5. Repayment

A provider of training services programs whose eligibility is terminated under paragraph (1), (2) or (3) shall be liable for the repayment of funds received under chapter 5 of subtitle B of title I of the Workforce Investment Act of 1998, as in effect on the day before such date of enactment, or "chapter 3 of this subtitle" (as stated in section 122(f)(1)(C), WIOA) during a period of violation described in such subparagraph.

5. Construction

The above subsections VI(l)(1-5) shall be construed to provide remedies and penalties that supplement, but shall not supplant, civil and criminal remedies and penalties specified in other provisions of law.

J. COLLECTION AND DISSEMINATION OF INFORMATION

1. On-The-Job Training, Customized Training, Incumbent Worker Training And Other Training Exceptions

The Local Board shall collect such performance information from providers of on-the-job training, customized training, incumbent worker training, internships, paid or unpaid work experience opportunities, transitional employment or other training providers or training programs exceptions as CSF may require, and use the information to determine whether the providers meet such performance criteria as CSF may require. In the absence CSF performance standards, Local Boards may set their own performance criteria. If CSF sets minimum standards, a Local Board may set higher performance standards for its Local Area. The one-stop operator shall disseminate information identifying such providers that meet the criteria as eligible training providers, and the provider's performance information, through the one-stop delivery system. Providers determined to meet the criteria shall be considered to be identified as eligible providers of training services programs.

2. ETP Reports To FETPIP and EFM

ETPs must report participants' data for each approved program to the Florida & Training Placement Information Program (FETPIP) pursuant to section 445.004(9)(e) and the Employ Florida Marketplace (EFM) once accommodations have been completed for reporting. Florida law

requires that educational and workforce training providers report student/participant performance data for each of their training programs to FETPIP. Florida school districts, community colleges, state colleges and state universities report their data directly to FETPIP. Other institutions that wish to be approved as a WIOA ETP must become licensed with the Commission for Independent Education (CIE), when applicable, which coordinates the gathering and analysis of student performance data with FETPIP.

K. APPEALS

For an appeal from any decision made by a Local Board, the appellant shall follow the appeals procedure established in its Local Plan by the Local Board making the decision. For an appeal from any decision made at the State level, the appellant shall follow the appeals procedure established by DEO.

L. TRANSITION PERIOD FOR IMPLEMENTATION

CareerSource Florida, DEO and the Local Boards shall implement the requirements of this Policy in a timely manner after the date of enactment of WIOA on July 22, 2014. Providers eligible on July 22, 2014 to provide training services programs under chapter 5 of subtitle B of title I of the Workforce Investment Act of 1998, (WIA) may continue to be eligible to provide such services until December 31, 2015. Providers seeking eligibility after July 22, 2014 up to December 31, 2015 shall continue to use the application and approval process used under WIA. While WIOA (and this Policy) provides for an earlier implementation date, due to the complete lack of WIOA final federal rules and regulations pertaining to WIOA Section 122 "Identification Of Eligible Providers Of Training Services," there shall be a transition period starting January 1, 2016 and ending June 30, 2016 in which all Section VI(E) training providers ("Continued Eligibility" training providers) shall submit their applications and be approved under this Policy. Those "Continued Eligibility" training providers who are not approved by close of business June 30, 2016 must cease providing training services until such time as their applications are approved under this Policy. Those training providers seeking "Initial Eligibility" are not affected by this transition period and may apply for "Initial Eligibility" at any time starting January 1, 2016.

V. DEFINITIONS (if applicable)

A. CareerSource Florida (“CSF”): CareerSource Florida is the principal workforce policy organization for the State of Florida. When mentioned in this policy, it is understood that CSF is acting on behalf of the Governor as provided in Section 101(d), WIOA.

B. Credential: a formalized recognition (such as a certificate or certification) of an individual’s attainment of measurable technical or occupational skills necessary to obtain employment or advance within an occupation., the technical or occupational skills being generally based on standards developed and/or endorsed by employers. A credential can be stacked with other credentials as part of a sequence to move an individual along a career pathway or up a career ladder. (A “work readiness” certificate is not included in this definition because it does not document “measurable technical or occupational skills necessary to gain employment or advance within an occupation.”)

C. Recognized Postsecondary Credential: A formalized recognition consisting of an industry-recognized certificate or certification, a certificate of completion of an apprenticeship, a license recognized by the State or Federal Government, or an associate or baccalaureate degree.

D. Eligible Training Provider (“ETP”): A provider of training services programs who has met the eligibility requirements to receive WIOA Title I Adult and Dislocated Worker funds for providing training services programs to eligible individuals. Eligible training providers may also receive Title I Youth funds through ITAs under certain conditions, see Section B.

E. Participant: A person who is eligible under, and receiving training services under, Title I-B in an approved program from an approved training provider.

F. Program of Training Services: A training services program is one or more courses or classes, or a structured regimen that leads to one or more of the following:

- 1) A recognized post-secondary credential, secondary school diploma or its equivalent, or;
- 2) Employment, or;
- 3) Measurable skill gains toward such a credential or employment.

G. Program completer: A program participant who has met all the requirements of a training program.

H. Targeted Occupation Lists (TOL): These are the lists, compiled locally as well as statewide, which define demand occupations based on short and long term growth forecasts with a focus on

occupations requiring high skills and provide high wages. Local TOLs are compiled and approved by Local Boards in consultation with DEO's Labor Market Statistics Center, based on data provided by the Workforce Estimating Conference as well as additional data provided by the Local Boards themselves. The state list is a compilation of the local TOLS from the 24 Local Boards. Unless excepted, training services programs for adults and dislocated workers must be directly linked to demand occupations on the local and/or state lists. Pursuant to TOL policy, Local Boards may add or remove occupations based on local needs or requirements.

I. Department of Economic Opportunity ("DEO"): The Department of Economic Opportunity is Florida's state workforce executive agency and is CSF administrative entity for this policy. When mentioned in this policy, it is understood that DEO is acting on behalf of the Governor as provided in Section 101(d), WIOA.

VI. ATTACHMENTS (if applicable)

Attachment 1 – Performance Reporting

Attachment 2 – Out of State Training Institutions

VII. RESOURCES (if applicable)

ATTACHMENT 1**PERFORMANCE REPORTING**

Training providers' performances in respect to the performance accountability measures and other matters for which information is required under section 122(b)(2), WIOA include:

- I. Information on the performance of the provider with respect to the following performance accountability measures described in section 116(i)(I-IV), WIOA, for such participants (taking into consideration the characteristics of the population served and relevant economic conditions), and information specifying the percentage of such participants who entered unsubsidized employment in an occupation related to the program, to the extent practicable;
- II. The percentage of program participants who are in unsubsidized employment during the second quarter after exit from the program;
- III. The percentage of program participants who are in unsubsidized employment during the fourth quarter after exit from the program;
- IV. The median earnings of program participants who are in unsubsidized employment during the second quarter after exit from the program;
- V. The percentage of program participants who obtain a recognized postsecondary credential, or a secondary school diploma or its recognized equivalent during participation in or within 1 year after exit from the program. (For the purposes of this clause, program participants who obtain a secondary diploma or its recognized equivalent shall be included in the percentage counted only if such participants, in addition to obtaining such diploma or its recognized equivalent, have obtained or retained employment or are in an education or training program leading to a recognized postsecondary credential within one (1) year after exit from the program.)

ATTACHMENT 2**OUT-OF-STATE TRAINING INSTITUTIONS**

Out-of-state postsecondary training institutions that are not operating within the State of Florida and are not required to be licensed by the Florida Commission for Independent Education (CIE) must provide the following information to each Local Board with which it wishes to do business:

1. Information listed in VI(C) if applying for “Initial Eligibility” or VI(E) if applying for “Continuing Eligibility” and Attachment I if applicable for each program for which it seeks approval, and;
2. Evidence that the institution (and applicable programs) is accredited by an accreditation agency approved by the United States Department of Education, and;
3. Evidence that the institution meets the licensing requirements of its home state, and;
4. Evidence that the institution is on its state’s Eligible Training Provider List.

In order to provide performance information for its programs, out-of-state providers are required to report their student completion data to FETPIP to the extent feasible under established reporting mechanisms.